



Telephone (716) 549-1126  
549-1180  
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## VILLAGE OF ANGOLA

41 Commercial Street - Angola, NY 14006

[www.villageofangola.org](http://www.villageofangola.org)  
TDD 1-800-662-1220

### Herman Park

#### Shelter Reservation Form (\$50.00 Deposit Required)

(Adopted February 2, 2004; Rev: September 10, 2008)

Group/Organization Name: \_\_\_\_\_

Date Requested: \_\_\_\_\_ Day: \_\_\_\_\_

Pavilion #: \_\_\_\_\_ Hours Requested: From: \_\_\_\_\_ To: \_\_\_\_\_

Function: \_\_\_\_\_ # Participants: \_\_\_\_\_

#### Village or Town of Evans Person in Charge:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Use of Electrical Outlets? YES \_\_\_\_\_ NO \_\_\_\_\_

**Agreement:** It is mutually agreed that the Herman Park Shelter will be used only in the manner stated. The organization agrees to abide by all policies set forth for the use of these facilities (see Reverse side).

**\* If alcohol is to served, you MUST fill out a special form that will be approved by the Town of Evans Police Department \***

Signature of Person in Charge: \_\_\_\_\_ Date: \_\_\_\_\_

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**Reservation Confirmation**

Confirmation of Availability: \_\_\_\_\_

Deposit Being Held: \$ \_\_\_\_\_

Approval: Village Board \_\_\_\_\_

- cc: (After Village Board approval) for:
- ( ) Applicant (via US Mail)
  - ( ) Park Chairman
  - ( ) Village DPW
  - ( ) Town of Evans Police Department
  - ( ) File Copy to Clerk



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### Use Regulations for Herman Park

**Agreement:** In consideration for the use of Herman Park facilities, the requesting resident/organization agrees to the terms and conditions established by the Angola Village Board.

**I/we hereby assume responsibility for the above group on the date indicated and agree to abide by the rules of the park listed below:**

1. Park is restricted to Village of Angola and Town of Evans residents and guests. Please try to pool passengers in the fewest number of vehicles due to limited parking spaces.
2. Youth groups must be supervised.
3. Foul language and disruptive behavior will not be tolerated; this may jeopardize future use of park facilities
4. No dogs permitted in park.
5. Pavilion/shelter and grounds must be cleaned up prior to departure.
6. **ABSOLUTELY NO GLASS CONTAINERS** permitted in the park.
7. If necessary to cancel, please notify us as soon as possible.
8. Any vendors (bounce house, pony rides, etc) that you bring into the park **MUST** provide the Village Hall with a Certificate of Insurance showing the Village as "ADDITIONAL INSURED". **NO EXCEPTIONS!** Certificate must be sent to the Village Hall no later than one (1) week prior to your shelter reservation date.
9. Admissions or fees shall not be charged without express consent of the Board, and then only for charitable or non-profit purposes.
10. Entertainments and uses shall be non-exclusive and open to the public.
11. Requested schedules of use must be followed, and no changes made without the approval of the Committee.
12. Facilities must be vacated at time designated on application.
13. Facilities must be kept clean and orderly.
14. All set-up and clean-up work will be performed by the resident/organization or there will be a charge not to exceed the regular hourly pay per DPW employee needed to complete the task.
15. All decorations shall be judiciously put in place with masking tape or string and shall be of colorfast material that will not run or stain. **Nails and tacks, holes in grass area, vehicular traffic on sidewalks or grass is prohibited.**
16. Resident/organization agrees to pay any and all charges assessed against it for damage, loss of property and/or repairs or replacement of damaged property.
17. Resident/organization assumes responsibility for keeping order while facilities are in use. Adequate supervision must be provided for all occasions. Disorderly conduct or vandalism will be prosecuted by the Angola Village Board to the fullest extent of the law.
18. Responsibility for compliance with these regulations shall be vested with the person in charge of the event, or the officers of the sponsoring organization.
19. The Angola Village Board of Trustees reserves the right to alter or change any or all of the provisions this agreement, or, to cancel it entirely. Failure to satisfactorily comply with these regulations may result in a suspension or loss of approval for future use.
20. A \$50.00 deposit is required when submitting application. If alcohol is to be consumed, a special form **MUST** be filled out and approved by the Town of Evans Police Department before an application for use will be approved.