

Minutes
Village of Angola
Regular and Organizational Board Meeting
Monday, April 13, 2020 7:00 P.M

At a regular and Organizational meeting of the Village of Angola Board of Trustees held via Teleconference on Zoom per Executive Order 202.1 in Angola New York, County of Erie, on Monday, April 13, 2020 at 7:00 PM, there were;

PRESENT: Mayor Howard Frawley, Deputy Mayor William Houston, Trustees John Omlor, Thomas Whelan, John Wilson, and, Nicole Milks – Clerk-Treasurer; John Grennell- Village Attorney

CALL MEETING TO ORDER and APPROVAL OF MEETING MINUTES of March 9, 2020

Motion made by Trustee Houston, seconded by Trustee Omlor, unanimously carried

ORGANIZATIONAL :

<u>TITLE</u>	<u>NAME</u>	<u>TERM</u>	<u>EXPIRATION</u>
Deputy Mayor	William Houston	1 yr.	3/31/21
Clerk-Treasurer	Nicole Milks	1 yr.	3/31/21
Deputy Clerk	Christine Renaldo	1 yr.	3/31/21
Tax Collector	Nicole Milks	1 yr.	3/31/21
Streets Commissioner	Thomas Whelan	1 yr.	3/31/21
Water Commissioner	William Houston	1 yr.	3/31/21
Police Liaison	Howard M. Frawley	1 yr.	3/31/21
Budget Director	Howard M. Frawley	1 yr.	3/31/21
Fire Dept. Liaison	John Wilson	1 yr.	3/31/21
House Numbering Officer	Phil Tremblay	1 yr.	3/31/21
Historian	Joan M. Houston	1 yr.	3/31/21
Fixed Assets Officer	Nicole Milks	1 yr.	3/31/21
Affirmative Action Officer	Nicole Milks	1 yr.	3/31/21
Records Mgmt/Licensing Officer	Nicole Milks	1 yr.	3/31/21
Southtowns Plng. & Rural Devlpmt.	John Omlor	1 yr.	3/31/21
NEST	Thomas Whelan	1 yr.	3/31/21
Parks and Recreation Commissioner	Thomas Whelan	1 yr.	3/31/21
Garbage Liaison	William G. Houston	1 yr.	3/31/21
Library Liaison	John Omlor	1 yr.	3/31/21
Park & Gazebo Chairman	William G. Houston	1 yr.	3/31/21
Planning & Zoning Board Liason	John Wilson	1 yr.	3/31/21
Economic Development Liason	John Wilson	1 yr.	3/31/21
Registrar of Vital Statistics	Nicole Milks	1 yr.	3/31/21
Deputy Registrar	Christine Renaldo	1 yr.	3/31/21

The following appointments, designators and regulations were made by Mayor Frawley and ARE subject to Board approval.

Fire Commissioners	Robert Beck	1 yr.	3/31/21
	Robert Catalino Sr	2 yr	3/31/22
Village Attorney/Prosecutor	John Grennell	1 yr.	3/31/21

Acting Village Justice	Dennis Glascott	1 yr.	3/31/21
Insurance Agent, Consultant, Broker	Evans Agency or Emerling	1 yr.	3/31/21
Assessor	Town of Evans	1 yr.	3/31/21
Code Enforcement	Philippe Tremblay	1 yr	3/31/21

TITLE	NAME	TERM EXPIRATION	
Budget Consultant	Elmar Keifer	1 yr.	3/31/21
Energy Advisor	Chuck Wilson	1 yr.	3/31/21
Disaster Coordinator	Keith Young	1 yr.	3/31/21

PLANNING BOARD

William Herold, Chair	4 yr.	3/31/24
Jonica DiMartino	3 yr.	3/31/23
Erica LoGalbo	4 yr	3/31/24
Martin Schultz	1 yr.	3/31/22
Todd Dybdahl	1 yr.	3/31/22
Joanne Sack (Secretary)		

ZONING BOARD OF APPEALS

Jason Renaldo, Chair	2 yr.	3/31/22
Steve Freeburn	2 yr.	3/31/22
Mark Bouvier	2 yr.	3/31/22
Brad LoGalbo	4 yr.	3/31/24
Vacant		
Christine Renaldo (Secretary)		

1. OFFICIAL BANK: Evans Bank and Key Bank as depositories.
2. OFFICIAL NEWSPAPER: The Observer
3. REGULAR BOARD MEETINGS: Second Monday of each month, if holiday, meeting will be the following Monday. See meeting schedule. Five-minute limit for visitors.
4. GRIEVANCE DAY: Town of Evans Schedule.
5. Mayor and Trustees, attend conferences and meetings with expenses paid by the Village as per budgeted accounts.
6. Authorize Fire Line Officers to attend Fire Training Schools and meetings with expenses paid by the Village.
7. New York State Conference of Mayors and Fiscal Officers School may be attended by either the Clerk-Treasurer or Deputy Clerk, expenses paid by the Village per Board approval.
8. Department Heads, Committee Chairmen and other officers submit written request for approval to attend conferences and meetings, expenses to be paid by the Village as per budgeted account.
9. Mileage reimbursement for official village business is \$.57 per mile (IRS Rate) for all employees and officials (with Clerk-Treasurer's authorization to issue travel advances as provided by law); all other expenses, i.e. tolls, meals, valet parking etc. reimbursed at actual cost when accompanied by receipts.

Trustee Houston explained he believes the rate is an unlawful gift of public funds.

10. Authorize the Clerk-Treasurer to pay utility and contracted bills as they become due.

11. VILLAGE OFFICE HOURS:

Summer Hours:	Memorial Day- Labor Day	8AM- 4PM	Monday - Friday
Regular Hours:	After Labor Day	9AM - 5PM	Monday - Friday.

12. Schedule of fees for Village services and permits as on file in the Village Clerk's Office.
13. Safety Committee will be comprised of: Streets Commissioner, DPW General Crew Chief, Mayor and Town of Evans Police Chief.
14. Management Committee will be comprised of: Streets Commissioner and Mayor.
15. Authorize Clerk-Treasurer to obtain quotations for certificates of deposit; deposit and invest monies not required for immediate expenditure with approval of the Budget Director as provided in General Municipal Law in accordance with the adopted Village Investment Policy.
16. Village Office will be closed on the following holidays, see holiday schedule:

HOLIDAY SCHEDULE

Memorial Day	Monday May 25, 2020
Independence Day	Friday July 3, 2020
Labor Day	Monday Sept.7, 2020
Columbus Day	Monday Oct. 12, 2020
Veteran's Day	Wednesday Nov.11, 2020
Thanksgiving Day	Thursday Nov.26, 2020
Day After Thanksgiving	Friday Nov. 27, 2020
Christmas Eve	Thursday Dec. 24, 2020
Christmas Day	Friday Dec. 25, 2020
New Year's Eve	Thursday December 31, 2020
New Year's Day	Friday Jan. 1, 2021
Martin Luther King Day	Monday Jan. 18, 2021
Presidents Day	Monday Feb. 15, 2021
Good Friday	Friday April 2, 2021

MEETING SCHEDULE 2020-2021

May	11, 2020
June	8, 2020
July	13, 2020
Aug	10, 2020
Sept	14, 2020
Oct.	19, 2020
Nov	9, 2020
Dec	14, 2020
Jan	12, 2021
Feb	8, 2021
March	8, 2021
April	12, 2021 (reg and org)

A Roll Call Vote Was Taken to approve the Organizational Meeting Portion.

AYE

**Mayor Frawley
Trustee Houston
Trustee Wilson
Trustee Omlor
Trustee Whelan**

7:15 OPEN PUBLIC HEARING

Motion made by Trustee Houston, seconded by Trustee Whelan, unanimously carried

**VILLAGE OF ANGOLA
NOTICE OF PUBLIC HEARING
FOR 2020-2021 BUDGET**

RESOLVED that pursuant to Village Law Section 5-504 the 2020-2021 tentative budget for the Village of Angola was completed and filed with the Village Clerk at the Village Clerk’s Office, 41 Commercial Street, Angola, NY on March 9, 2020. The budget may be inspected between the hours of 9:00 AM and 5:00 PM on or after March 9, 2020. Said Tentative Budget includes maximum compensation for the Mayor of \$10,000 per annum and for the Trustees of \$4,000 per annum. The 2020-2021 Budget reflects an increase of the tax rate from \$6.98 to \$7.18 an increase of \$.20 with a garbage rate of \$214.00 per unit with an increase of \$4.00. A summary of the tentative budget is as follows:

General Fund Appropriations	\$1,317,763.00
Water Fund Appropriations	\$863,000.00

FURTHER BE IT RESOLVED that a Public Hearing on the budget will be held at the Village Office, 41 Commercial Street, Angola New York on Monday, April 13, 2020 at 7:15 PM via teleconference on zoom to consider same before final adoption. Village Clerk is hereby authorized to publish notice in the paper of record the Dunkirk Observer and the Angola Penny Saver.

COMMENTS: None

CLOSE PUBLIC HEARING

Motion made by Trustee Wilson seconded by Trustee Omlor, unanimously carried

Communications:

1. Erie County Sales Tax Revenue Letter- The Clerk explained the letter received from the Comptrollers’ office gave projections of losses in Sales Tax Revenue that may be expected due to the COVID-19 outbreak and the NY on Pause /Executive Order. Trustee Houston explained this will be more of an issue for the new budget coming up as the Village is expecting AIM revenue that was not budgeted for this current year.
2. General Crew Chief- Main Street Clock Repair & Stebbins property clean up- Trustee Houston would like the clock fixed as soon as possible because it looks “stupid” and it does not matter the cost. He would also like the crew chief to look into a maintenance policy once it is fixed. Mayor Frawley asked Trustee Whelan to talk with the crew chief about a company from Brant look into it. Trustee Houston would also like the DPW to clean up the property at 92 Railroad (Stebbins).
3. Library Roof- new estimates needed. The Clerk was contacted by another company who is able to repair the rood and will move forward once they send proof of workers compensation and liability. Trustee Houston would like Trustees Wilson and Whelan to climb the library roof with the crew chief to verify what work needs to be done and check the metal on the roof.

4. Union Negotiations updates- Trustee Whelan will be meeting again and will update the Board at that time.

7:30 OPEN PUBLIC HEARING

Motion made by Trustee Houston seconded by Trustee Whelan, unanimously carried

**NOTICE OF PUBLIC HEARING FOR
PROPOSED LOCAL LAW # 2 FOR THE YEAR 2020
ADDING CHAPTER 246 ARTICLE I ENTITLED
“TAX LEVY LIMIT 2020”**

Please take notice that there has been introduced before the Board of Trustees of the Village of Angola on the 9th day of March, 2020, Proposed Local Law #2 for the year 2020 adding Chapter 246 Article I of the Code of the Village of Angola entitled “Tax Levy Limit 2020” providing authorization for a property tax levy in excess of the limit established in the General Municipal Law § 3-c. for the fiscal year commencing
June 1, 2020.

Please take further notice that pursuant to Section 20 of the New York Home Rule Law, a Public Hearing will be held on the aforesaid Local Law before the Board of Trustees of the Village of Angola at Village Hall, via teleconference on Zoom, Angola, New York 14006 at 7:30 PM on the 13th day of April, 2020.

**By Order of the Village Board
March 9, 2020
Nicole Milks
Village Clerk-Treasurer**

COMMENTS: NONE

CLOSE PUBLIC HEARING

Motion made by Trustee Wilson seconded by Trustee Houston, unanimously carried.

5. Main Street Waterline Bid opening May 8th- Donald Gallo Village Engineer, explained he received the approval from Department of Health to move forward and Marie Thornton from Erie County is aware of the schedule as well. Advertisement will go out next week and the opening of bids will be May 8th.

Trustee Houston would like to verify the DPW is not fixing the sidewalk on Friend Street as the Village Insurance indicated a denial of claim for the tree that fell on the residents sidewalk.

Trustee Houston would like to write a news article regarding the Lake Street Waterline Completion.

Mayor Frawley asked for an update on Erie County’s Main Street reconstruction- Trustee Houston and Whelan said much of the curbs and drainage have been installed. Mayor Frawley added he had a meeting with Karen Erickson to discuss the water plant sale and he believes she is willing to release the contract, however he needs to follow up with her.

Resolutions Offered on April 13, 2020

#1 ADOPT 2020-21 BUDGET

WHEREAS, the Village of Angola Board of Trustees held a public hearing on the 2020-2021 Budget on April 13, 2020 at 7:15 PM as specified in the Notice of Public Hearing,

NOW, THEREFORE, BE IT RESOLVED that the budget as set forth is hereby adopted and that the several amounts stated together with the amount set forth as required for the payment of principal and interest on indebtedness, do and hereby are appropriated for the objects and purpose specified and the salaries and wages stated in such budget shall be and are hereby affixed at the amounts shown therein effective on respective anniversary dates and June 1, 2020:

General Fund

Appropriations	\$1,317,763.00		
Property Taxes	\$562,873.00	Taxable Valuation	\$78,394,704.00
Other Revenues	\$714,489.00	Tax Rate	\$7.18
Appropriated Fund Balance	\$40,000.00	Garbage Fee	\$214.00

Water Fund

Appropriations	\$863,000.00	Other Revenues	\$863,000.00
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Motion made by Trustee Wilson, seconded by Trustee Omlor, unanimously carried

Roll Call Vote Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#2 ADOPT LOCAL LAW #1 OF 2020 ENTITLED INTERSECTIONS

WHEREAS, there was introduced before the Angola Village Board at its meeting on February 10, 2020 Proposed Local Law Number 1 for the year 2020 entitled Intersections, and

WHEREAS, a public hearing was held on the 9th day of March, 2020.

NOW, THEREFORE, BE IT RESOLVED that Proposed Local Law Number 1 for the year 2020 is hereby adopted as Local Law Number 1, 2020 and is entitled Intersections A copy of said Local Law is attached.

This local law shall take effect immediately upon filing with the Secretary of State.

Motion made by Trustee Whelan, seconded by Trustee Houston, unanimously carried

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#3 APPROVE FINAL PAYMENT LAKE STREET WATERLINE

RESOLVED that the Angola Village Board of Trustees does hereby approve and authorize the Mayor to execute final contract amount with E&R General Construction for the Lake Street Waterline Replacement Project as recommended by the Village Engineer, Donald Gallo, and authorizes Clerk-Treasurer to pay said final contract amount of \$466,029.00 which is \$4,908 (or 1%) over the contract award amount of \$461,121.00.

Motion made by Trustee Omlor, seconded by Trustee Wilson, unanimously carried.

Trustee Houston thanked the engineer Donald Gallo for the good work. Donald thanked Nicole Milks, Jack Krajacic and Cody Pudlewski for the assistance and asked Trustee Houston to include a thank you in the article to the residents as there were many breaks during the construction and the residents were very understanding.

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#4 ADOPT LOCAL LAW #2 OF 2020 TAX LEVY LIMIT

WHEREAS, there was introduced before the Angola Village Board at its meeting on March 9, 2020 Proposed Local Law Number 2 for the year 2020 entitled “Tax Levy Limit 2020-2021”, and

WHEREAS, a public hearing was held on the 13th day of April, 2020.

NOW, THEREFORE, BE IT RESOLVED that Proposed Local Law Number 2 for the year 2020 is hereby adopted as Local Law Number 2, 2020 and is entitled “Tax Levy Limit 2020-2021” A copy of said Local Law is attached.

This local law shall take effect immediately upon filing with the Secretary of State.

Motion made by Trustee Houston, seconded by Trustee Wilson, unanimously carried

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#5 APPROVE EMPLOYEE PAY DURING COVID-19

WHEREAS, on March 16, 2020 Governor Andrew Cuomo issued a non-essential employee guidance response to COVID-19 Emergency, and

WHEREAS, all employees were asked to be limited to help stop the spread of the virus, and

WHEREAS, throughout state government, non-essential employees will not be charged accruals during this time,

THEREFORE BE IT RESOLVED, all full time employees shall be paid their full salary and all part time employees shall be paid their average salary at 19 hours per week, and

ALSO RESOLVED, this shall be reevaluated at the Village Board Meeting on May 11, 2020.

Motion made by Mayor Frawley, seconded by Trustee Whelan, unanimously carried

Trustee Houston asked if they are currently on unemployment and the clerk verified they are currently paid on the Village payroll.

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#6 APPROVE HERMAN PARK RENTALS

BE IT RESOLVED the Village of Angola Board of Trustees hereby approves the applications from the following for the use of Herman Park Facilities:

1. Amanda’s Graduation Party- Heather Leitten- on Saturday, August 1, 2020 at 11AM- \$40 Fee
2. Angola Volunteer Fire Department- Family Picnic for Volunteers on Wednesday, May 13, 2020 at 4PM- no fee

Motion made to tentatively approve the rentals depending on the Covid19 Virus by Trustee Wilson, seconded by Trustee Omlor, unanimously carried

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#7 APPROVE USE OF CENTENNIAL PARK FACILITIES

BE IT RESOLVED the Village of Angola Board of Trustees hereby approves the applications from the following for the use of Centennial Park Facilities:

1. Angola Park & Gazebo Committee, Wednesday Lawn Chair Concert Series from June 17, 2020- August 26, 2020.

Motion made to tentatively approve the concerts by Trustee Whelan, seconded by Trustee Omlor, unanimously carried

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#8 AUTHORIZE THE 2019 SERVICE AWARD DATA FOR PENFLEX

RESOLVED that the Angola Village Board does hereby authorize the Mayor to sign the “Authorization to Use Data for 2019 Service Award Program Administration” which has been posted for a period of at least 30 days for review by members. We understand this data will be used to determine the funding requirements of the Service Award Program, the eligibility of persons to be paid Service Award Program cash benefits, and the amount of benefits to be paid such persons. We understand that if any of the 2019 administration services provided by PENFLEX, INC. must be redone due to errors in the data herein submitted that there may be an additional charge payable by the program sponsor. We further understand that PENFLEX, INC. will not be liable for any errors in the calculation of the amounts due to or payable from the Service Award Program Trust Fund, which are the direct result of an error or errors in the data submitted herein, including the Angola Volunteer Fire Department Members.

Motion made by Trustee Omlor, seconded by Trustee Whelan, unanimously carried

Roll Call Was Made and all were in favor said Aye

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

#9 APPROVE TO HIRE CODE ENFORCEMENT ON AN AS NEEDED BASIS

RESOLVED, the Village of Angola Board of Trustees hereby approves to hire Paul Ryerse as Code Enforcement Officer to work per diem when the permanent Village of Angola Code Enforcement Officer is unavailable to work due to illness or vacations.

Motion made by Trustee Houston, seconded by Trustee Whelan, unanimously carried

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

Motion was made to AUDIT OF BILLS by Trustee Whelan, seconded by Trustee Omlor, unanimously carried

Roll Call Was Made and all were in favor said AYE

Mayor Frawley, Trustee Houston, Trustee Wilson, Trustee Omlor, Trustee Whelan

Crew Chief, Jack Krajacic added the Clock Repair will cost \$615 and will check with the Town of Brant DPW on repairs. He also verified he will check the Library roof with Trustee’s Wilson and Whelan.

ADJOURN TO Regular Board Meeting on Monday, May 11, 2020 at 7:00pm, 6:30 workshop if needed. The meeting is adjourned in honor and admiration of the frontline workers, doctors, nurses, etc during the COVID-19 Virus, and who have passed due to the virus.

Respectfully Submitted By:



**Nicole Milks
Clerk- Treasurer**